

Estates Committee

6 March 2023

MINUTES

Present: Sarah Whitney (Chair), Professor Stephanie Bird, Roger Blundell, Professor Jonathan Butterworth, Phil Clark, Ian Dancy, Michael Pitt, Dr Michael Spence (Provost).

In attendance: Richard Jackson, Director, Sustainable UCL [minute 32]; Keith Butler, Director of Major Projects [minutes 33 and 34], Colin Boekbinder, Group Manager, UCL Estates [minute 35], Ian Galloway, Director, Commercial & Procurement [minute 35], Nick McGhee (Secretary), Andy Smith, Vice-President (Operations).

Observer: Mr Deniz Akinci, Union Affairs Officer, Students' Union UCL.

Apologies: Charu Gorasia.

Part I: Preliminary Business

28 DECLARATIONS OF INTEREST

28.1 There were no declarations of interest.

29 MINUTES

29.1 The minutes of the meeting of 4 January 2023 [Estates Committee Minutes 14-27, 2022-23] were approved, subject to the following amendment:

19.4

only be applied to the UCL East and Bloomsbury campuses.

30 MATTERS ARISING

30.1 The proposal that a sub-group of Council be established to monitor the Health and Safety Action Plan [EC Minute 20.2, 04.01.23] was being raised with the Chair of Council.

Part II: Matters for Discussion

31 ESTATES COMMITTEE ROLE IN OVERSIGHT OF UCL ESTATES DEPARTMENT

- 31.1 A recent discussion at Council had drawn attention to the need for greater clarity in respect of the governance of estates matters, and for a better understanding of how Council could be appropriately close to the detail while avoiding duplication of work with other committees. Council understood the significant challenge in delivery of the overall estates programme and members were seeking reassurance that they would be advised at an appropriately early stage if matters were not progressing to plan.
- 31.2 It was noted that the Estates Portfolio Model sought to move away from a financial approach to the question of how a particular matter was considered, towards a more holistic approach to discussion around key themes.
- 31.3 It was intended that Council members would be offered a briefing session on the governance of estates matters, informed by an overview paper including a visual depiction of the relationship between the bodies with a role in estates governance. This would be circulated to members ahead of the next meeting.

Action ±Executive Director of Operations

32 CARBON NET ZERO (Paper 3-01)

Exempt from publication. Please see confidential minutes.

33 PROJECT ORIEL (Paper 3-02)

Exempt from publication. Please see confidential minutes.

34 BLOOMSBURY HEAT AND POWER

Exempt from publication. Please see confidential minutes.

35 CRUCIFORM STRATEGIC OPERATIONS AND UPDATE (Paper 3-04)

Exempt from publication. Please see confidential minutes.

Part III: Other Business for information or approval

36 CAPITAL PROGRAMME – COMMITTED, APPROVED AND ALLOCATED PROJECTS (Paper 3-05)

36

38 ANY OTHER BUSINESS

Exempt from publication. Please see confidential minutes.

39 DATE OF NEXT MEETING

39.1 To be confirmed.